

THE DOWNS COMMITTEE

Clifton and Durdham Downs (Bristol) Act 1861

Reply to Steve Gregory

To: Members of the
Downs Committee

E-mail steve.gregory@bristol.gov.uk

Date Friday, 3 November 2023

The Lord Mayor and 6 City Councillors

The Rt. Hon. The Lord Mayor Councillor Paul Goggin

Councillor Steve Pearce

(Acting LM)

Councillor Steve Smith

Councillor Philippa Hulme

Councillor Christine

Councillor Kye Dudd

Townsend

Councillor Paula O'Rourke

Councillor Andrew Varney

The Master and 6 Merchant Venturers

Mike Bothamley (Master)

Robert Bourns (Senior

Warden) David Freed

Bevis Watts

Mark Burchfield

Fiona Francombe

David Powell

Dear Member,

You are invited to attend a meeting of the **Downs Committee (AGM)** to be held at **2.00 pm on Monday, 13th November, 2023 at City Hall, College Green Bristol.**

The agenda for the meeting is set out overleaf and the supporting documents are attached.

Yours sincerely,

Steve Gregory (Clerk to Downs Committee)

Democratic Services Section

3rd Floor Deanery Wing
City Hall PO Box 3399
College Green,
Bristol BS1 9NE

Agenda

Website

www.bristol.gov.uk

- 1. Welcome, Introductions and Safety Information**
- 2. Apologies for absence**
- 3. Declarations of interest**

To note and Declarations of Interest raised by Councillors.

- 4. Membership for 2023/2024 (Page 4)**
- 5. Chairing Arrangements (Page 5)**
- 6. Retiring Members (Page 6)**
- 7. Delegations (Pages 7 - 8)**
- 8. Dates and Times of Future Meetings (Page 9)**
- 9. Minutes of last meeting (Pages 10 - 15)**
- 10. Action Tracker - Time for discussion 5 minutes (Pages 16 - 17)**
- 11. Matters Arising From the Events and Finance Group - Time for discussion 10 minutes (Pages 18 - 22)**
- 12. Public Forum - Time for discussion 30 minutes**

Up to 30 Minutes is permitted for this item.

To consider items of Public Forum sent to the Downs Committee.
Interested parties can submit:

- A written statement of approximately one side A4 no later than 12pm on 10 November 2023.
- A maximum of 2 written questions (which will be answered verbally at the meeting) must be received 3 clear working days prior to the meeting. For this meeting, it means that your question(s) must be received no later than 5pm on 7 November 2023.
- You will have the opportunity to ask one supplementary

question arising directly out of each of the original questions or replies.

Please send submissions to Democratic Services at democratic.services@bristol.gov.uk.

Please note that your statements and questions will be sent to Committee Members and published on Council's website prior to meeting.

13. Downs Manager Post and Downs Business Plan - Time for discussion 20 minutes (Pages 23 - 27)

Job Description and Person Specification attached for information.

14. Downs League - Changing Rooms - Time for discussion 10 minutes

Verbal update

15. Downs Advisory Panel & FODAG - Update - Time for discussion 5 minutes (Pages 28 - 31)

16. Downs Management Report - Time for discussion 10 minutes (Page 32)

17. Downs Events Report - Time for discussion 10 minutes (Page 33)

18. Downs Finance Report - Time for discussion 10 minutes (Pages 34 - 35)

19. Downs Community Engagement report - Time for discussion 10 minutes (Pages 36 - 39)

20. Infrastructure Task & Finish Group - Time for discussion 10 minutes (Pages 40 - 59)

21. Parking Task & Finish Group - Time for discussion 10 minutes

Verbal update

22. Any Other Business

Email: democratic.services@bristol.gov.uk

